



Ottawa Branch Council Meeting
Monday 13 January 2020

Record of Discussion

ATTENDEES

Present: Karen Duval, Jason O’Dale, Berne Greene, Gerry Powell, Jim Cummings, Alexi Mikhailov, LCdr Marchand, Lt(NL) Brown, Lt(NL) R. Duval

Regrets: Roland Vaillancourt

Item	Discussion	Action
1	Call to Order The Recording-Secretary confirmed that we had a quorum. The meeting was called to order at 1910.	
2	Approval of the Agenda The agenda (attached) was approved without any amendments/additions. Moved by: Jason O’Dale Seconded by: Berne Greene	Carried
3	Approval of the Previous Minutes The minutes of the previous meeting (9 Dec 2019) were reviewed and approved with one minor correction. Moved by: Gerry Powell Seconded by: Jim Cummings	Carried
4	Review Action Items (Action Items List) The Action Items (AI) list was reviewed and updates provided. CLOSED: 1910 PENDING/IN PROGRESS: 1807, 1911, 1912, 1913, 1914 POSTPONED: 1817, 1804 & 1906 (Portfolios vacant) CANCELLED: Nil NEW: Nil	
5	Commanding Officers Reports	
5a	RCSCC FALKLAND - The CO provided the following report: Corps Strength <ul style="list-style-type: none"> current strength is 142 Recent events <ul style="list-style-type: none"> Ottawa Senators Cadet Day, Dec 14 Mess dinner, Dec 18 The first of the three new cutlasses arrived and was displayed at the dinner t Upcoming Events <ul style="list-style-type: none"> Ottawa Police Service presentation and basketball event this week - Zone biathlon comp this weekend - Skating/Sports day Feb 1 Pending <ul style="list-style-type: none"> Two items previously noted are still in the works <ul style="list-style-type: none"> RCSCC 339 Iroquois will be visiting Ottawa 14-18 March 2020 and are staying at HMCS Carleton. They are looking for food services in the area. Presentation of cheque to Rachel Pitman from Education Foundation 	

	<p>Other items for the Board</p> <ul style="list-style-type: none"> The CO provided an update to summer training (GT day training duration reduced, consolidation of band training). Still many details to be sorted out. <p>DISCUSSION</p> <p>The update on the proposed summer training changes led to a good discussion on the impact of them. The information on them is poor – the corps and cadets learned of them via releases on social media. The changes are significant - in particular for the GT program (duration halved and, apparently, to be done on a daily basis) and the band (consolidation of courses and locations). Feedback has been “almost 100% negative” by many cadets – particularly in the Band.</p> <p>Members on the Council noted concerns that despite massive increases in spending, not all appears to be going towards the cadets – that it appears in a sense that the ‘tail is wagging the dog’ and they have ‘forgotten why we are here”. Jim Cummings opined that the Branch should formally make our concerns known to the NLC and query to what extent they had been advised of these pending changes.</p> <p>The Treasures queried on the progress on discussions with HMCS CARLETON for possible support of the meals for the RCSCC IROQUIS visit with costs paid. The president advised that CO CARLETON has been largely away this year and the ideas not yet advanced.</p> <p>The Treasurer also confirmed with the CO that the sports day was an RCN supported event (but an advance would be needed for later reimbursement).</p> <p>MOTION: to accept the report Moved by: Jason O’Dale Seconded by: Berne Greene Carried</p>	
5b	<p>NLCC VICE ADMIRAL KINGSMILL - LT(NL) Bruce Brown</p> <p>The CO reported that:</p> <p>Corps Strength</p> <ul style="list-style-type: none"> current strength is 93 cadets. <p>Recent Events</p> <ul style="list-style-type: none"> 15 December 2019 NLCC Vice Admiral Kingsmill’s Holiday Mess Dinner. 16 Dec to 11 Jan NLCC Vice Admiral Kingsmill stood down for Holidays 12 Jan - Regular training cancelled due to inclement weather <p>Upcoming Events</p> <ul style="list-style-type: none"> Magnificent Squadron Competitions will be held HMCS Carleton on Saturday 22 February. <p>MOTION: to accept the report Moved by: Berne Greene Seconded by: Alexei Mikhailov Carried</p>	
6	<p>President’s Report</p> <p>The President welcomed everyone back and hoped all had a good holiday season. She highlighted that the Navy League of Canada will celebrate its 125th Anniversary with events through 2020. A pin to mark the occasion has been approved, and all cadets, corps and Branch staff would receive one.</p> <p>The President reminded everyone that the AGM for the Ontario Branches is planned for 3-5 April. As there is much that may transpire at this year’s AGM, the Branch will send a strong representation.</p>	

	<p><i>6ai – NLC/ ITE and Suspended Ont Div – Update on Situation/Status</i></p> <ul style="list-style-type: none"> • The legal issues between the NLC and the old leadership of the Ontario Division continue, but everything continues as “ops normal” at the Branch level. The program has remained effective. Administrative support from the ITE through the transition has been good and continues to develop. • She and others from the old Ontario Division Board of Directors who were reinstated as NLC Branch Participants and allowed to resume their positions on the corporation’s Board of Directors have been served for court proceedings by some members of the suspended executive. The NLC has retained a lawyer to represent them. • All Ontario Branches (effectively the Provincial Council) and the ITE will have their first province wide meeting by teleconference on 18th. <p><i>6aii –ITE news and Deadlines (if applicable) –</i></p> <ul style="list-style-type: none"> • There were no new requirements/deadlines to advise of. The President reaffirmed that the end-Jan deadline for awards submissions to the ITE was to be met. Some discussions followed to clarify that requirement. 	
<p>7</p>	<p>Executive Reports</p>	
<p>7a</p>	<p>Secretary – VACANT</p> <p>The Treasurer raised his concerns with two aspects of our Council’s current membership troubles that need to be resolved now:</p> <ul style="list-style-type: none"> • When the resignation of our TAG DAY chair was announced at the last meeting, it was noted that we should have a replacement appointed in Jan. • The loss of two more council Members has raised the number of vacancies to 7 – almost ½ of the current list of Directors. There are 8 remaining, voting members on the Council (in addition to the Corps COs) - one who cannot attend our regular council meetings and one who rarely does. That leaves 5 Council regular members routinely carrying the governance and administrative burden of a Branch with the largest RCSCC and NLCC in the country, a busy program and a significant amount of assets it is responsible for. This is not a sustainable situation. Proactive and positive measures are needed so that we can start rebuilding the Council in time for the Branch AGM in June. <ul style="list-style-type: none"> ○ He suggested one initiative – a Branch Social event in Feb for parents with pizzas & refreshments. Council members would host, and the opportunity taken to lay out the importance of the Council to the larger youth movement we deliver to the community, and our dire need for new members. He would coordinate an NLC Branch deck. The President noted that the Mess at CARLETON was normally available on Corps parade nights and would be an attractive option. ○ The suggestion was agreed to. CO FALKLAND undertook to look at possible dates and make advise CARLETON. <p>DISCUSSION</p> <p>Meeting parents on the first day worked with one corps with some interest shown, but no ‘follow through’. The other did not materialize.</p> <p>Current approaches to date (meeting parents on parade nights, requests to parents through the Corps/cadets, website have not produced any results.</p> <p>Jim Cummings commented that FALKLAND does not have a good Alumni connection as has been done in the past – and could be a good source for motivated support</p> <p>Jason O’Dale noted that there are about 140 people on the FALKLAND Facebook page that could be approached as well.</p>	<p>Gerry Powell</p> <p>CO FALKLAND</p>

	<p>MOTION: to accept the report Moved by: Gerry Powell Seconded by: Jason O’Dale</p> <p style="text-align: right;">Carried</p>	
7b	<p>VP Sea Cadets – Jason O’Dale NTR or add to the CO’s report</p>	
7c	<p>VP NL Cadets – Berne Greene NTR</p>	
7d	<p>Treasurer – Gerry Powell</p> <p>The Treasurer thanked everyone for their efforts to get their outstanding submissions to him in time for the end of year closeout. He tabled the Branch’s reconciled monthly account, and the annual Balance and Income statements current to end Dec (attached), These documents are also available online at www.ottawanavyleague.org/council.html. A full end of year Financial statement was not possible for this soon but will be prepared in February/March.</p> <p>The Branch took in a total of \$75,365 in revenues and incurred \$75,168 in expenses over 2019. The result was a surplus of only \$197. Looks great for an NPO, but does not recognize that we had planned for a budget deficit of \$29K to use up previous years surpluses. The plan for 2020 will continue to use up that accumulated surplus on further spending on program (including remaining directed donation funds), put some funds towards upcoming major expenses (eg the SC major trip next year), and progress some capital and maintenance requirements.</p> <p style="text-align: center;"><i>Secretarial Note - An NLC invoice for our Property Insurance premium (\$322.¹⁵) dated 31 Dec 2019 received after this report was incorporated into the 2019 close out. The year finished with a small deficit rather than a surplus.</i></p> <p>The underspending allowed the Branch to contribute a larger amount to the two Corps XMAS dinners and significantly reduce the amounts transferred from the canteen accounts (Cadet funds) to that event. At present, the FALKLAND canteen has \$758 and the KINGSMILL canteen ends the year with \$1627</p> <p>Total assets as 2019 ended total \$216,033. Our current cash holdings at \$76,910 remain \$44K higher than normal until the cashed-out investment principals involved are re-invested in term deposits – or used. Most will be re-invested in Feb when certificate rates are generally higher than the norm, pending decisions on the acquisition of a replacement safety boat.</p> <p>With current liabilities at \$10,182, we will be starting 2020 with about \$22,728 in available uncommitted cash on hand. A strong start to the year that will allow for any reduction in our budgeted revenues (already a conservative estimate).</p> <p>MOTION: to approve the report Moved by: Gerry Powell Seconded by: Jason O’Dale</p> <p style="text-align: right;">Carried</p> <p><i>7di – 2020 Budget – Proposal for Approval</i> The 2020 Budget was developed secretarially over the last month. Inputs from the VPs and COs were incorporated, and some additional long-term requirements allowed for. The final consolidated Branch 2020 budget (as built from all sub-account lines and items) – attached at annex C -was presented for approval.</p>	

	<p style="text-align: center;">MOTION: to approve the 2020 Budget as proposed</p> <p>Moved by: Gerry Powell Seconded by: Jim Cummings</p> <p style="text-align: right;">Carried</p>	
8	Portfolio Reports (as required)	
8a	<p>Chair, Membership – VACANT</p> <p>The Treasurer announced the start of the new membership year and was grateful for having received the membership applications from all Council members present. He was waiting for last year’s tax receipts to be issued before starting this year’s renewal and new membership campaign - expected to be done by end-Feb. A suggestion was made to also post it on the Facebook page.</p> <p>The Treasurer noted that the very dated and incomplete record of years served and awards made has been rebuilt to the extent possible and distributed to the Council. Many updates were received, and several omissions identified, leading to much more information that will still be needed. It will need further review by all, but is good enough to get a start on our current backlog of recognition and awards.</p> <p>DISCUSSION</p> <p>The ongoing work to build a list to send a mailout seeking new members and donors was discussed. One has been started and is undergoing a final review. In the continued absence of a Membership Chair, the Treasurer agreed to draft the letter and sought assistance again from Council members to do a mailout. It was agreed that the Magnificent Squadron Competition on 22 Feb would be a perfect opportunity to repeat what was done last year with the Branch volunteers available.</p> <p>MOTION: to approve the report Moved by: Gerry Powell Seconded by: Jason O’Dale</p> <p style="text-align: right;">Carried</p>	Gerry Powell
8b	<p>Chair, Boats & Sailing Program – VACANT</p> <p>Lt(NL) Richard Duval, XO (and BoatsO) of NLCC KINGSMILL spoke for this portfolio. He has been extensively involved with the support involved and activities of the HOWARD, and best placed to inform the Council on its current status and work requirements/considerations for the Spring.</p> <p>He has spoken with the Marina about the work that may be needed.</p> <ul style="list-style-type: none"> • Hull damage that has been incurred, while not an immediate threat to watertight integrity where we operate, should be repaired. • Especially given the need for hull repairs, paintwork started last year with the bottom should be considered for the hull above the waterline (boot topping) • The electric bilge pump is still largely not functional. If repaired, there would be a concern with the condition of our bilges for operation in the canal system • There is a concern that the shaft seals may be worn and a source of slight water ingress. If so, that could worsen in the next season • The engine should be given a steam clean. <p>Additionally, the Branch must progress or consider:</p> <ul style="list-style-type: none"> • Acquisition of a zodiac or hard-hull safety boat • Acquiring a spring shelter(s) for the canoes 	

	<p>DISCUSSION</p> <p>Discussion ensued concerning how the damage to the hull could have been incurred and why it was not reported when it happened. Aspects of usage and control were queried. The causes for the current damage, if even known when they happened, may never be known. However, tighter procedures for taking the boat out and monitoring protocols will be needed for the next season.</p> <p>The work needs on the HOWARD was also discussed. The Treasurer noted that the budget just approved had some allocation for expected work items, but it was likely not enough for what was being considered. That said, the Council could allocate more. We had in the past focused on seaworthiness and safety issues first, and considered other work depending on costs.</p> <p>It was agreed to get the work options on the HOWARD estimated for costs for consideration by the Council at the next meeting.</p> <p>MOTION: to approve the report Moved by: Jason O'Dale Seconded by: Jim Cummings Carried</p>	
8c	Chair, Scholarships & Awards – Jim Cummings NTR	
9	New Business No item of new business was raised.	
10	Next Meeting Date 10 February 2020 was approved	
11	Adjournment The meeting was adjourned at 2105	

Prepared by: Gerry Powell, Recording Secretary, dated 4 Feb 2020

Approved by: Karen Duval, President, dated _____

ANNEXES:

A – Agenda for Council Meeting 13 Jan 2020

B – Financial statements to End Dec 2019

C – Budget for 2020



**Ottawa Branch Board Members Meeting
Monday 13 January 2020 19:00 – 21:00
To be held at HMCS CARLETON
79 Prince of Wales Drive. Ottawa ON, K1A 0K2**

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the Previous Minutes – Recording Secretary
4. Review Action Items: – Recording Secretary (*calling on OPIs for quick update or NTR*)
5. Commanding Officers' Reports
 - a. RCSCC Falkland
 - b. NLCC Vice Admiral Kingsmill,
6. President's Report / Discussion Items
 - i. NLC / Ont Div situation – update (if applicable)
 - ii. ITE news and deadlines (if applicable)
7. Executive Reports
 - a. Secretary (as required) -**VACANT**
 - i. Selection of a new TAG DAY Chair
 - ii. Council vacancies – Discussion - approach NOW in advance of Branch AGM
 - b. Vice President Sea Cadets – Jason O'Dale
 - i. 2021 SC major trip intentions requiring notice to NLC before March (destination, ROM cost)
 - c. Vice President Navy League – Bernadette Greene
 - d. Treasurer – Gerry Powell
 - i. 2020 Budget –proposal 2020 budget for approval
8. Portfolio Reports (as required)
 - a. Chair, Memberships – **VACANT**
 - i. 2020 Membership Campaign
 - b. Chair, Boats & Sailing Program – **VACANT**
 - i. Pre-season work requirements on HOWARD
 - c. Chair, Scholarships and Awards – Jim Cummings
 - d. Chair, Property – Leslie Markey
9. New Business
 - a.
 - b.
10. Next Meeting Date – *Propose Monday 10 February 2020*
11. Adjournment



TREASURER'S REPORT

ACCOUNT BOOK - DECEMBER 2019

Date	Name	Activity	Amount	Debits	CHQ Date	CHQ #	Name	Activity	Amount	Cheque Total	Balance	Cash Date
30-Nov-19					30-Nov-19						\$86,708.36	
DECEMBER												
06-Dec-19	CO KINGSMILL	KINGSMILL custom deposit	\$400.00		01-Dec-19	297	Port of Call Marina of Ottawa	2019/2020 Winterization & storage		\$1,639.63		23-Dec-19
06-Dec-19	J Woznow (Thru KML)	FR from book sales	\$60.00		09-Dec-19	298	Angela Fairbairn	KINGSMILL Custom supplies		\$58.32		
06-Dec-19	John Graber	Donation & 2020 membership	\$80.00		09-Dec-19	299	CO KINGSMILL	ADVANCE for XMAS dinner		\$900.00		11-Dec-19
11-Dec-19	George Davies	Donation - Morrisburg Santa Parade	\$700.00		09-Dec-19	300	Jeremy Marchand	Remainder of cutlery purchase	\$2,621.85			12-Dec-19
23-Dec-19	NLOB Internal	Chq #262 VOIDED - replaced by #307	\$24.72		09-Dec-19	300	Jeremy Marchand	C&POw wknd	\$198.00			12-Dec-19
31-Dec-19	Altima	Interest	\$7.18		09-Dec-19	300	Jeremy Marchand	Band Transport to Morrisburg	\$468.95	\$3,288.80		12-Dec-19
31-Dec-19	Tina Stone (via President)	Custom Deposit	\$648.85		09-Dec-19	301	Receiver General for Canada	NLCC/CARLETON MOU to 31 Dec 2021	\$1.00			
31-Dec-19	Bruce Brown	Cash back from Adv Chq 299	\$150.00		09-Dec-19	302	Walder Atlantic Ltd	FALELAND - SC Ball Cap (LSA)		\$1,114.46		20-Dec-19
31-Dec-19	Internal Transfer	From Branch Cash to Boats Fund	\$3,500.00		10-Dec-19	303	Shred-it	RCBOC Document Disposal LSA)		\$291.85		17-Dec-19
					21-Dec-19	304	Gerry Powell	Admin supplies - envelopes & printer ink	\$67.82			
					22-Dec-19	305	Marine Transport Solutions	Tpt Howard - inv 2019023 & 024 (Spring & Fall)	\$791.00			
					22-Dec-19	306	Navy League of Canada	Inv # 12180 - Master Vessel Ins premium	\$531.55			
					27-Dec-19	307	Melina Jacques	Replacement for chq #262 now stale & VOID	\$24.72			
					29-Dec-19	308	Roland Vaillancourt	FALELAND Supply - Bags (supply)	\$18.63			
					29-Dec-19	308	Roland Vaillancourt	FALELAND - Name Tags	\$97.00			
					29-Dec-19	308	Roland Vaillancourt	FALELAND - Medal Mounting	\$151.20	\$266.83		
					29-Dec-19	309	Jeremy Marchand	FALELAND XMAS Dinner		\$1,314.16		
					30-Dec-19	310	Bruce Brown	Logistik Unicorps order #148391 - Lanyards	\$155.49			
					31-Dec-19	311	Navy League of Canada Ontario T	Inv #70 - 4th Qtr allocation - 131SC, 98NLC	\$1,374.00			
					31-Dec-19	312	Luis Matos	Medal Mounting	\$41.40			
					31-Dec-19	Internal	within NLOB Cash account/NLOB	Branch Cash to Boat Fund Cash		\$3,500.00		31-Dec-19
31-Dec-19		Total		\$5,570.75	31-Dec-19	Total			\$15,361.03	\$76,918.08		
TERM DEPOSITS OUTSTANDING (still in CASH account)												
					Feb 20	N/A	Altima (Transfer Out)	Principal from OIC #15 for TD NNN		\$10,000.00		
					Feb 20	N/A	Altima (Transfer Out)	Principal from OIC #14 for TD NNN		\$34,000.00		

BANK RECONCILIATION				
12	\$80,856.14	Amount from Bank Statement - 31 Dec 18		
	\$76,910.08	Amount in book balance		
	(\$3,946.06)	Difference between Statement and Book Balance		
<i>Outstanding Cheques</i>				
	288	Shelly Kett	KINGSMILL Canteen supplies	\$118.62
	298	Angela Fairhurst	KINGSMIL Canteen supplies	58.32
	301	Rceiver General for Canada	NLCC/CARLETON MOU to 31 Dec 2021	\$1.00
	304	Gerry Powell	Admin supplies - envelopes & printer ink	\$67.82
	305	Marine Transport Solutions	Tpt Howard - 2 inv - 2019023 & 024 (Spng & Fall)	\$791.00
	306	Navy League of Canada	Inv # 12180 - Master Vessel Ins premium	\$531.55
	307	Melissa Jacques	Replacment for chq #262 now stale & VOID	\$24.72
	308	Roland Vaillancourt	bags, tags, mounting	\$266.83
	309	Jeremy Marchand	FALKLAND XMAS Dinner	\$1,314.16
	310	Bruce Brown	Logistik Unicorps order #148391 - Lanyards	\$155.49
	311	y League of Canada Ontario Tr	Inv #70 - 4th Qtr allocation - 131SC, 98NLC	\$1,374.00
	312	Luis Matos	Medal Mounting	\$41.40
			<i>Sub - Total</i>	\$4,744.91
<i>Outstanding Deposits</i>				
		Tina Stone (via President)	Canteen Deposit	\$648.85
		Bruce Brown	Cash back from Adv Chq 299	\$150.00
			<i>Sub - Total</i>	\$798.85
	\$3,946.06	<i>Net Outstanding</i>		
	\$76,910.08	Reconciled Balance		Date 11-Jan-2020

NAVY LEAGUE OF CANADA - OTTAWA BRANCH
STATEMENT of POSITION
FOR THE PERIOD 01 JANUARY TO 31 DECEMBER 2019

	Actual January 2019	Actual February 2019	Actual March 2019	Actual April 2019	Actual May 2019	Actual Jun 2019	Actual September 2019	Actual October 2019	Actual November 2019	Actual December 2019
ASSETS										
Cash (all holdings)	\$30,342	\$44,209	\$20,061	\$26,277	\$35,425	\$45,519	\$76,148	\$87,806	\$86,700	\$76,910
Investments (Branch Funds)	\$70,490	\$70,668	\$70,668	\$70,668	\$70,789	\$60,436	\$60,906	\$61,806	\$61,806	\$61,806
Investments (H. Gillis Fund)	\$102,454	\$102,454	\$102,454	\$102,454	\$102,454	\$102,454	\$66,600	\$66,600	\$66,600	\$66,600
Investment (B Wilson Scholarship Fund)	\$10,215	\$10,215	\$10,215	\$10,215	\$10,215	\$10,215	\$10,435	\$10,435	\$10,435	\$10,435
Accounts Receivable - Cadets & Invoices (Note 1)	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$150
Accounts Receivable (DND DFTs for FALKLAND)	\$0	\$0	\$0	\$4,301	\$4,335	\$687	\$132	\$132	\$132	\$132
Total Assets	\$213,625.93	\$227,672	\$203,523	\$209,740	\$219,099	\$218,749	\$214,345	\$226,903	\$225,823	\$216,033
LIABILITIES										
Account Payable (Note 2)										
Cadet Accounts held	\$1,851	\$1,351	\$2,004	\$2,113	\$2,314	\$3,057	\$2,557	\$2,798	\$2,767	\$2,409
Expenses Committed/Owed	\$11,360	\$10,360	\$6,727	\$6,727	\$6,727	\$6,727	\$6,153	\$5,286	\$3,166	\$500
Sub-Total Accounts Payable	\$13,211	\$11,711	\$8,731	\$8,840	\$9,040	\$9,784	\$8,709	\$8,084	\$5,933	\$2,909
Deferred Revenue (Note 3)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Funds (DD Maintained as CASH in account and committed)										
Summer Program	\$1,784	\$1,784	\$1,849	\$1,849	\$1,849	\$2,688	\$673	\$673	\$673	\$2,396
Cdr G.H. Dawson Memorial Scholarship Fund	\$5,381	\$4,881	\$4,881	\$4,921	\$4,921	\$5,333	\$4,833	\$4,833	\$4,833	\$4,833
Bill Wilson Memorial Scholarship Fund	\$456	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$44
Sub-Total Committed Expenditures	\$7,622	\$6,709	\$6,773	\$6,813	\$6,813	\$8,065	\$5,550	\$5,550	\$5,550	\$7,273
Total Liabilities	\$20,832.42	\$18,419.52	\$15,503.58	\$15,653.16	\$15,853.21	\$17,848.51	\$14,259.68	\$13,633.81	\$11,483.54	\$10,182.47
EQUITY										
Revenue / (Loss)	\$641	\$13,790	(\$27,213)	\$9,580	\$9,149	\$290	(\$7,081)	\$11,821	(\$771)	(\$8,598)
Retained Earnings	\$192,794	\$209,252	\$188,020	\$194,086	\$203,155	\$200,901	\$200,086	\$213,270	\$214,340	\$205,850
Net Assets	\$192,793.51	\$209,252.15	\$188,019.78	\$194,086.34	\$203,155.31	\$200,900.90	\$200,085.65	\$213,269.63	\$214,339.52	\$205,850.36
LIABILITY and EQUITY	\$213,625.93	\$227,672	\$203,523	\$209,740	\$219,099	\$218,749	\$214,345	\$226,903	\$225,823	\$216,033

\$10K of Branch Fund in Cash
 \$34K of Gillis Fund in Cash
 So CASH is \$44K high at the moment

**NAVY LEAGUE OF CANADA - OTTAWA BRANCH
CONSOLIDATED MONTHLY REVENUES & EXPENSES STATEMENT
FOR THE PERIOD ENDING 31 DECEMBER 2019**

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUALS	BUDGET
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Sep-19	Oct-19	Nov-19	Dec-19	2019	2019
INCOME												
Membership dues	\$60.00	\$30.00	\$10.00	\$110.00	\$70.00	\$30.00	\$0.00	\$0.00	\$0.00	\$10.00	\$320.00	\$250
Donations - Individuals	\$140.00	\$140.00	\$0.00	\$1,150.00	\$1,990.00	\$150.00	\$0.00	\$100.00	\$0.00	\$70.00	\$3,740.00	\$2,500
Donations - Legions, Charitable Org, Bus	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$10,000
Donations - Directal (Branch Level)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Fundraising	\$0.00	\$0.00	\$0.00	\$8,621.49	\$10,511.59	\$0.00	\$0.00	\$11,819.54	\$0.00	\$60.00	\$31,012.62	\$30,000
Branch Revenue (account interest)	\$2.59	\$2.41	\$2.39	\$1.65	\$2.73	\$416.33	\$6.61	\$6.78	\$7.26	\$7.18	\$2,480.74	\$3,464
Falkland Revenue	\$0.00	\$13,250.00	\$1,500.00	\$950.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$17,350.00	\$16,900
DND Reimbursements (LSA & GSA)	\$0.00	\$2,106.83	\$0.00	\$0.00	\$0.00	\$4,300.63	\$0.00	\$0.00	\$0.00	\$0.00	\$7,136.69	\$2,150
Kingsmill Revenue	\$0.00	\$320.00	\$120.00	\$225.00	\$1,125.00	\$2,995.00	\$1,320.00	\$520.00	\$300.00	\$400.00	\$7,325.00	\$5,800
Sub-Total	\$202.59	\$15,849.24	\$1,632.39	\$13,058.14	\$13,699.32	\$11,991.96	\$1,326.61	\$12,446.32	\$307.26	\$1,847.18	\$75,365.05	\$71,064
											106%	100%
Others Revenues deposited in Branch account												
Kingsmill canteen	\$177.00	\$0.00	\$752.80	\$410.00	\$300.00	\$0.00	\$0.00	\$512.00	\$120.00	\$400.00	\$2,671.80	
Falkland Canteen	\$440.15	\$0.00	\$0.00	\$33.15	\$0.00	\$789.00	\$0.00	\$1.61	\$0.00	\$648.85	\$1,912.76	
Falkland C&POs	\$40.00	\$0.00	\$200.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$490.00	
Sub-Total	\$657.15	\$0.00	\$952.80	\$443.15	\$550.00	\$789.00	\$0.00	\$513.61	\$120.00	\$1,048.85	\$5,074.56	
Total Income	\$859.74	\$15,849.24	\$2,585.19	\$13,501.29	\$14,249.32	\$12,780.96	\$1,326.61	\$12,959.93	\$427.26	\$2,896.03	\$80,439.61	\$71,064
EXPENSES												
NLC Nat & Ost Div Admin expenses	\$0.00	(\$7.44)	\$1,086.00	\$0.00	\$0.00	\$1,398.00	\$1,398.00	\$0.00	\$0.00	\$1,374.00	\$5,248.56	\$6,860
Branch Administration Expenses	\$218.32	\$112.24	\$360.00	\$1,275.20	\$1,176.13	(\$25.02)	\$14.26	\$464.53	\$660.68	\$3,222.22	\$7,862.11	\$3,650
Fundraising Expenses	\$0.00	\$0.00	\$0.00	\$938.50	\$1,025.00	(\$93.30)	\$950.00	(\$45.35)	\$0.00	\$0.00	\$2,774.85	\$3,700
Summer Program	\$0.00	\$0.00	\$3,632.95	\$0.00	\$0.00	\$839.37	\$0.00	\$0.00	\$0.00	\$2,430.63	\$6,902.95	\$10,100
Scholarships	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$4,000
Falklands Expenses (now TOTAL)	\$0.00	\$70.24	\$24,538.75	(\$988.95)	\$1,324.10	\$2,521.17	\$42.40	\$508.60	\$93.74	\$3,503.05	\$31,673.94	\$50,446
Kingsmill's Expenses (TOTAL)	\$0.00	\$384.39	\$180.00	\$2,362.63	\$1,725.63	\$7,851.19	\$6,002.68	\$0.00	\$293.68	\$905.49	\$19,205.69	\$21,850
Sub-Total	\$218.32	\$1,559.43	\$29,797.70	\$3,587.38	\$4,150.86	\$12,491.41	\$8,407.34	\$927.78	\$1,048.10	\$11,435.39	\$75,168.10	\$100,606
											75%	100%
Other Expenses withdrawn from Branch Account												
Kingsmill canteen	\$0.00	\$500.00	\$0.00	\$0.00	\$127.97	\$0.00	\$0.00	\$211.41	\$150.64	\$58.32	\$1,048.34	
Falkland Canteen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Falkland C&POs	\$0.00	\$0.00	\$0.00	\$333.57	\$221.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$555.55	
Sub-Total	\$0.00	\$500.00	\$0.00	\$333.57	\$349.95	\$0.00	\$0.00	\$211.41	\$150.64	\$58.32	\$1,603.89	
Total Expenses	\$218.32	\$2,059.43	\$29,797.70	\$3,920.95	\$5,100.81	\$12,491.41	\$8,407.34	\$1,139.19	\$1,198.74	\$11,493.71	\$76,771.99	\$100,606
TOTAL ACCOUNTS GAIN (LOSS)	\$641.42	\$13,789.81	(\$27,212.51)	\$9,580.34	\$9,148.51	\$289.55	(\$7,080.73)	\$11,820.74	(\$771.48)	(\$8,597.68)	\$3,667.62	(\$29,542)
BRANCH ONLY GAIN (LOSS)	(\$15.73)	\$14,789.81	(\$28,165.31)	\$9,470.76	\$8,948.46	(\$499.45)	(\$7,080.73)	\$11,518.54	(\$740.84)	(\$9,598.21)	\$197	(\$29,542)
Other Accounts Only Gain (Loss)	\$657.15	(\$500.00)	\$952.80	\$109.58	\$200.05	\$789.00	\$0.00	\$302.20	(\$30.64)	\$990.53	\$3,470.67	

BUDGET 2020

NAVY LEAGUE OF CANADA-OTTAWA BRANCH			
ITEM	CONSOLIDATED 2020 BUDGET		COMMENT
INCOME			
Membership Dues	\$350		
Tag Day 1 - 14 April	\$9,500		
Tag Day 2 - 12 May (subj to BdD approval)	\$9,500	47%	
Tag Day 3 - 29 Sept	\$9,500		
Other Fundraising			
Donations - Individual	\$2,500	4%	
Donations - Legions/Business	\$6,000	18%	
Donations - NAC Endowment	\$1,500		Transfer to apply to NAC for NLC 123
Grant - Trillium	\$0	2%	
Historic Assets Revenue	\$30		
Investment Interest Income - NLCB GIC/TFDS	\$1,183	6%	Realized interest to NLCB scholarship Fund
Investment Interest Income - Mid GICs (SCATIM)	\$2,371		Realized interest to Successor Fund
Further Equity Transfer from GICs Funds	\$1,200		Based on LI investment policy - can play with this if needed
Investment Interest Income - Hill Wilson TD	\$265		Realized interest to Wilson scholarship Fund
FALELAND Revenues	\$1,750		\$15K less in 2020 as there is no Cadet major trip revenue
FALELAND Reimbursements from END - LSA	\$7,100	14%	LSA quoted for one year only (2021) used in budget
FALELAND Reimbursements from DND - GAC	\$1,580		
KINGSMILL Revenues	\$6,400	18%	Includes NL registration & Sep camp fees paid
TOTAL INCOME:	\$60,971	100%	
EXPENSES			
Fundraising Expenses	\$3,880	5%	
ADMINISTRATION			
Administrative (Dtr & Staff) & Insurance	\$7,350	9%	
Admin (Branch) - incl Awards & VSS	\$4,900	6%	
Corps Related	\$1,430	2%	
TOTAL Administration	\$14,080	17%	
FALELAND			
Admin	\$200.00	0%	
Boat (equip & Trp)	\$1,550.00	2%	Includes using as remainder of Boat donation
Boys' de Corps	\$900.00	1%	
Branch Funded activities (ACRA, XMAS, etc)	\$9,800.00	12%	Includes \$6K towards 2021 Major BC Trip
Mandatory Trg (largely DND Funder)	\$1,500.00		
Optional Trg (Branch funded)	\$6,700.15		see up Middle Family Donations
Supply & equip	\$1,000.00		see up remaining Credit donation
Other			
TOTAL	\$21,480	26%	from NLCB in addition to DND funded training
KINGSMILL			
Admin	\$700.00		
Cadet Expenses	\$1,200.00		
Cadet Training	\$3,500.00		Incl Sep Camp fees paid
Competitions	\$3,300.00		
Community & Local Activities	\$9,800.00		
NLD Uniforms & Trg	\$800.00		
Sign/Dir Costs	\$1,100.00		
TOTAL	\$19,400	23%	

