



**Property Annual Report
Ottawa Branch Navy League of Canada:
2018-2019**

Chairperson: Leslie Markey

PORTFOLIO OBJECTIVE 2018-2019

- Maintain an inventory of property and assets owned by the Branch.

CURRENT INVENTORY

- These lists of holdings have been updated with the assistance of inputs from several people involved in their storage and handling.

RCSCC Falkland Instrument List

Instrument	Quantity
Snare Drum Silver	4
Bass Drum Black	1
Quads Black and white	1
Cymbals Gold	1
Drum Major Mace Black/gold/brown	4
Piccolo Silver/black	2
Flute Silver	7
Clarinet Black	7
Alto Sax Gold	2
Tenor Sax Gold	1
Baritone Saxophone Gold	1
Trumpet Gold and Silver	7
French Horn Gold	1
Euphonium Gold	3
Trombone Gold	6
Tuba Gold	1
Claves Brown	1
Windchime Silver and light brown	1
Cabasa Brown and silver	1
Tambourine Beige and silver	2
Drum pads Assorted colours	6
Mallets & drumsticks light brown pairs	8
Ratchet Beige	2

NLCC Vice Admiral Kingsmill Uniform Supply

- The store inventory list changes as items are given out or returned throughout the year.

ITEMS	YEAR OPEN	ON ISSUE	IN STOCK	ITEM VALUE	ON ISSUE VALUE	IN STOCK VALUE	TOTAL VALUE
CADET UNIFORMS							
Caps	101	80	45	\$57.55	\$4,604.00	\$2,589.75	\$5,812.55
Cap Tallies	292	66	137	\$3.52	\$232.32	\$482.24	\$1,027.84
Blue Shirts	140	80	99	\$24.12	\$1,929.60	\$2,387.88	\$3,376.80
Lanyards	60	80	54	\$2.90	\$232.00	\$156.60	\$174.00
Trousers	60	80	35	\$29.04	\$2,323.20	\$1,016.40	\$1,742.40
Web belts	53	76	16	\$11.22	\$852.72	\$179.52	\$594.66
Parade Boots (pair)	31	30	18	\$143.53	\$4,305.90	\$2,583.54	\$4,449.43
Winter Jackets*	54	35	32	\$96.45	\$3,375.75	\$3,086.40	\$5,208.30
Manual Binders	0	0	0	\$10.00	\$0.00	\$0.00	\$0.00
TOTALS	791	527	436		\$17,855.49	\$12,482.33	\$22,385.98
CEREMONIAL							
White Gaiters (pair)	20	3	17	\$8.00	\$24.00	\$136.00	\$160.00
Black Gaiters (pair)	0	0	0	\$25.00	\$0.00	\$0.00	\$0.00
Bosuns Pipes	0	0	0	\$30.00	\$0.00	\$0.00	\$0.00
Gunners Pipes	1	1	0	\$30.00	\$30.00	\$0.00	\$30.00
Dummy Rifles	0	0	0	\$100.00	\$0.00	\$0.00	\$0.00
TOTALS	21	4	17		\$54.00	\$136.00	\$190.00
OFFICER'S UNIFORMS							
Caps - male	0	0	10	\$25.00	\$0.00	\$250.00	\$0.00
Caps - female	0	0	0	\$45.00	\$0.00	\$0.00	\$0.00
Tunic	0	0	11	\$110.00	\$0.00	\$1,210.00	\$0.00
Trousers	0	0	19	\$40.00	\$0.00	\$760.00	\$0.00
Ties	0	0	8	\$8.00	\$0.00	\$64.00	\$0.00
Sweaters	0	0	5	\$40.00	\$0.00	\$200.00	\$0.00
Shirts - long sleeve	0	0	18	\$17.00	\$0.00	\$306.00	\$0.00
Shirts - short sleeve	0	0	0	\$17.00	\$0.00	\$0.00	\$0.00
Fall Jacket	0	0	1	\$40.00	\$0.00	\$40.00	\$0.00
Winter Coat	0	0	9	\$70.00	\$0.00	\$630.00	\$0.00
TOTALS	0	0	81		\$0.00	\$3,460.00	\$0.00
CADET BADGES							
Shoulder Flashes (pair)	65	76	6	\$1.75	\$133.00	\$10.50	\$112.88

Corps Crest	104	76	12	\$3.50	\$266.00	\$42.00	\$364.00
Rank Slip-ons blank	1	0	2		\$0.00	\$0.00	\$0.00
AC rank epaulets (pair)	37	4	38	\$2.31	\$9.24	\$87.78	\$84.32
LC rank epaulets (pair)	33	43	23	\$2.67	\$114.81	\$61.41	\$88.11
P02 rank epaulets (pair)	16	3	10	\$3.09	\$9.27	\$30.90	\$49.44
P01 rank epaulets (pair)	10	5	2	\$2.70	\$13.50	\$5.40	\$25.65
CP02 rank epaulets (pair)	5	1	9	\$2.85	\$2.85	\$25.65	\$14.25
CP01 rank epaulets (pair)	5	1	4	\$3.90	\$3.90	\$15.60	\$19.50
Single Chevron	39	0	49	\$0.40	\$0.00	\$19.60	\$15.60
Double Chevron	11	0	13	\$0.70	\$0.00	\$9.10	\$7.70
Triple Chevron	15	0	18	\$1.00	\$0.00	\$18.00	\$15.00
Rate Badge CPO1	6	0	0	\$2.50	\$0.00	\$0.00	\$15.00
Single Anchors	5	0	7	\$0.95	\$0.00	\$6.65	\$4.75
Double Anchors	10	0	13	\$0.85	\$0.00	\$11.05	\$8.50
First Aid	2	0	4	\$2.00	\$0.00	\$8.00	\$4.00
Bandsman	12	0	11	\$1.25	\$0.00	\$13.75	\$15.00
White Sail Badge	0	0	0	\$1.75	\$0.00	\$0.00	\$0.00
Boatswain	53	0	73	\$0.95	\$0.00	\$69.35	\$50.35
Boatwise	22	0	0	\$0.95	\$0.00	\$0.00	\$20.90
Semaphore	25	0	7	\$0.95	\$0.00	\$6.65	\$23.75
Merit	14	0	0	\$1.00	\$0.00	\$0.00	\$14.00
Regulating Badge	140	0	139	\$0.90	\$0.00	\$125.10	\$126.00
Communicator Badge	46	0	49	\$0.95	\$0.00	\$46.55	\$43.70
TOTALS	675	209	489		\$552.57	\$613.04	\$1,122.39
MISCELLANEOUS							
Ships bell	0	0	0	\$300.00	\$0.00	\$0.00	\$0.00
Dias and Stanchions	0	0	0	\$500.00	\$0.00	\$0.00	\$0.00
First Aid Kits	3	0	3	\$200.00	\$0.00	\$600.00	\$600.00
Rope (spools)	0	0	0	\$100.00	\$0.00	\$0.00	\$0.00
TOTALS	3	0	3		\$0.00	\$600.00	\$600.00
OFFICE & EQUIPMENT							
Desks	0	0	0	\$100.00	\$0.00	\$0.00	\$0.00
Filing Cabinet (4 drawer)	0	0	0	\$200.00	\$0.00	\$0.00	\$0.00
Computer	0	1	1	\$700.00	\$700.00	\$700.00	\$0.00
Telephone	0	0	0	\$40.00	\$0.00	\$0.00	\$0.00
TOTALS	0	1	1		\$700.00	\$700.00	\$0.00
GRAND TOTALS	1,490	741	1,161		\$19,162.06	\$18,540.37	\$24,298.37

- KINGSMILL also started last year with a generous donation from Major Schmidt-Clever of a ceremonial Mace and Sash for their Fife & Drum band.

NLOB Vessels

- The MV HOWARD, a Boston Whaler and 8 canoes.
- The HOWARD is maintained and put to good use for training, ceremonial occasions, and establishing NLC presence on the Rideau River and canal system.
- The Boston Whaler is no longer considered safe for use and its disposal is pending. A plan to replace it, likely with a zodiac style boat, as a safety boat is in progress.
 - It will be stripped of useable parts, in particular a 50hp outboard motor that will go on inventory until the need for its further use or disposal is determined.
 - The Boston Whaler also sits on a trailer owned by the Branch.
- The canoes are serviceable but display a range of wear & tear appropriate for their age.
- Within the trailer are a number of paddles and boat safety kits appropriate for use in on-water ops, in addition to the PFDs and Marine handheld radios used by the Branch.

Ottawa Navy League Supply

Item	Quantity
BBQ	1
Covered trailer	1
Tent 10' x 10'	2
Personal Floatation Device	~24
Refrigerator	1
Cooler	4
Coffee Urns	2
Wine Decanter	4
Metal rolling shelving unit	1
Metal shelving unit	1
Plastic shelving unit	2
Wood shelving unit	1
Parade marker	13
Provincial Flag and case	1
Sling	15
Lateral filing cabinet	3
Full size metal cabinet	3
Full size metal cabinet with lock bar	1
First aid kit	2
Plastic drawer unit	2
White board	1
Vinyl tarps (for range)	3
Podium	1
Folding table (grey)	3

Ship's Office

Item	Quantity
Photocopier	1
Multi-function copier/printer	1
Bookcase	1
Metal cabinet	1
Lateral filing cabinet	1
Sound System (Amp, speakers, Microphones, etc	1

ISSUES AND CONCERNS

- It has been sometime since a Branch level stocktaking of its assets has been done and there have been significant movements and likely changes as the Corps have moved to temporary arrangements and finally the new facility at Dows Lake.

RECOMMENDATIONS

- Our inventory should be verified at the start of the next training season.

Respectfully yours,

Leslie Markey