



**NAVY LEAGUE OF CANADA**  
OTTAWA BRANCH

**LA LIGUE NAVALE DU CANADA**  
SUCCURSALE OTTAWA



**Ottawa Branch Board Members Meeting**  
**Monday 21 Sep 2020 19:00 – 21:00**  
**To be conducted by videoconference**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Approval of the Previous Minutes
4. Review Action Items – Acting Secretary (*calling on OPIs for quick update or NTR*)
5. **Commanding Officers' Reports**
  - a. RCSCC Falkland
  - b. NLCC Vice Admiral Kingsmill,
6. **President's Report** / Discussion Items
7. **Executive Reports**
  - a. Secretary (as required) – Peter Christie (Treasurer to speak - Turnover in progress)
    - i. Branch AGM summary – New Board (IM & Council Admin restructuring)
    - ii. Admin developments in progress at Division (new board, new bylaws, evolving governance)
  - b. Vice President Sea Cadets – Jason O'Dale
  - c. Vice President Navy League – Bernadette Greene
  - d. Treasurer – Gerry Powell
    - i. DND DFTs corrected, Finance developments at Div in progress (QBO, Fin Manual, EFTs)
8. **Portfolio Reports (as required)**
  - a. Chair, Memberships – Jim Cale (Treasurer to speak - Turnover in progress)
  - b. Chair, TAG Days – Travis Cameron
  - c. Chair, Boats & Sailing Program – Richard Duval
    - i. HOWARD activities over the summer
    - ii. HOWARD end of season intention – transport / storage
  - d. Chair, Scholarships and Awards – Jim Cummings
  - e. Director Communications – Marc Viau
    - i. Planning status of 125<sup>th</sup> Gala event and Time Capsule
  - f. Chair, Community Engagement – Anne Seigmiller
    - i. Planning status for First Annual NLC Ottawa Fun Run event
  - g. Director, Volunteer Screening – Nadine Logan
  - h. Chair, Property – Leslie Markey
9. **New Business**
  - a. Branch IM options – considerations in progress (discussion) – Byron Liang
  - b. Roundtable – COVID situation - ALL
10. Next Meeting Date – *Propose Tuesday 13 Oct 2020 (day AFTER Thanksgiving) by (videoconference)*
11. Adjournment