



**NAVY LEAGUE OF CANADA**  
OTTAWA BRANCH

**LA LIGUE NAVALE DU CANADA**  
SUCCURSALE OTTAWA



**Ottawa Branch Board Members Meeting**  
**Monday 13 January 2020 19:00 – 21:00**  
**To be held at HMCS CARLETON**  
**79 Prince of Wales Drive. Ottawa ON, K1A 0K2**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Approval of the Previous Minutes – Recording Secretary
4. Review Action Items: – Recording Secretary (*calling on OPIs for quick update or NTR*)
5. Commanding Officers' Reports
  - a. RCSCC Falkland
  - b. NLCC Vice Admiral Kingsmill,
6. President's Report / Discussion Items
  - i. NLC / Ont Div situation – update (if applicable)
  - ii. ITE news and deadlines (if applicable)
7. Executive Reports
  - a. Secretary (as required) -**VACANT**
    - i. Selection of a new TAG DAY Chair
    - ii. Council vacancies – Discussion - approach NOW in advance of Branch AGM
  - b. Vice President Sea Cadets – Jason O'Dale
    - i. 2021 SC major trip intentions requiring notice to NLC before March (destination, ROM cost)
  - c. Vice President Navy League – Bernadette Greene
  - d. Treasurer – Gerry Powell
    - i. 2020 Budget –proposal 2020 budget for approval
8. Portfolio Reports (as required)
  - a. Chair, Memberships – **VACANT**
    - i. 2020 Membership Campaign
  - b. Chair, Boats & Sailing Program – **VACANT**
    - i. Pre-season work requirements on HOWARD
  - c. Chair, Scholarships and Awards – Jim Cummings
  - d. Chair, Property – Leslie Markey
9. New Business
  - a.
  - b.
10. Next Meeting Date – *Propose Mon 10 February 2020*
11. Adjournment